# Subject: Broward College Dual Enrollment - COVID-19 Update #1

Hello School Counseling Directors,

Hope you are all well and safe as we navigate a very fluid situation. This email serves as an update on Dual Enrollment here at Broward College and how we are navigating this process for your schools, the students and the BC DE Instructors teaching at your high school sites. Please know that the information I am providing is as it stands right at this moment. Anything is subject to change at any time. There are still unknowns so if I do not address your questions in this email, please contact me so I can try to assist in finding out the answers.

## Courses Students taking @ BC Campus or Online

As of today, March 16th through Sunday, March 22nd all instruction for all courses at a BC Campus or Online has been suspended. This is in an effort for the College to prepare all instructors to move to online learning and be trained for those who require it. Classes will resume starting Monday, March 23rd. **Students who are taking courses at our campus or online are responsible to continue with their courses even though it is the School District's Spring Break.** This has always been the case and has not changed.

# <mark>BC Email</mark>

Please assist me in communicating to students that they should be **checking their BC email regularly** as myself, their instructors and the College will be communicating with them in this manner.

#### Courses Located @ HS Sites

For this week of March 16th and for the week of your Spring Break beginning Monday, March 23rd, we know that the District Schools are closed. At this time, it is okay that instruction is not continuing this week and next. This week students would have missed 1  $\frac{1}{2}$  class periods or only 1 period with the limited schedule. Even with the hours the students are missing they still should be able to meet the clock hours required for a three credit course.

Spring Break is okay as that is built into the schedule as it always has been in previous years. Courses at high school sites follow the SBBC spring break schedule.

**IF** instruction will be moved to online learning after Spring Break is over beginning with Monday, March 30<sup>th</sup>, instructors will need to move to using BC's online platform D2L along with Blackboard Collaborate to deliver instruction.

We know that some teachers may be using Canvas for their BC courses located at the high school site and that is okay. Please know, though, that BC cannot support instructors with online teaching. We can only support instructors when using D2L and Blackboard Collaborate.

I will be communicating with those instructors as well about trainings.

#### Spring Session 4

Session 4 for the spring term just started last week, March 11 and has been suspended for one week as mentioned above. The drop dates and withdrawal dates for session 4 may be moved. Students can see the most updated information on our website at <u>www.broward.edu</u> and clicking on Calendars.

## <mark>Books</mark>

I already had a student ask about the bookstore and if it is open to obtain session 4 books. At this time, it is closed. I am not sure yet how the College will be handling students obtaining their books yet. I will keep you updated as I know more.

#### Fall Term 2020 Deadline

We know that students may be worried about this deadline coming up for the fall term 2020. We have not made any changes yet to the deadline but suspect we will if the College and School District continue to be closed and operate remotely/virtually.

We really don't know at this point what will happen. As you know this situation is very fluid and constantly changing.

#### Placement (PERT) Testing

We know that many students may already have PERT Referral Forms and wish to take the placement test. Students can take the placement test virtually but it will not be the PERT, it will be the Accuplacer Next Generation CPT. This means that students will still need a PERT Referral Form filled out by you. You can scan and email the form to students if they don't already have one from you before closure.

Once they have the form from you, they would go to <u>www.broward.edu/testing</u>. Right on the home page, there are directions on how to be approved to take the exam virtually. More exact directions on this are in the process of being created and I will send them when ready.

Accuplacer Next Gen CPT Cut off Scores – found here: https://www.broward.edu/admissions/testing/Pages/Common-Placement-Test-Table.aspx

Reading – 245 or higher English – 245 or higher Math – 242 – 257 – MAC1105C, MGF1106, MGF1107 258 – 300 – MAC1105 (3 credits)

I have asked for a report that shows me all new DE students who have applied to BC and I will be communicating with them regarding virtual placement testing.

#### <u> Course Requests at High School Sites – 2020 - 21</u>

I will continue to communicate with you regarding courses at high school sites for next school year. There are still some pending items. Most schools have already heard from me and know what is pending.

Thank you!

Alexis Kitchman District Director, Dual Enrollment, Broward College P: +1 (954) 201-7137 E: akitchma@broward.edu | W: broward.edu A: 4205 Bonaventure Blvd.; Weston, FL 33332